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**Sandown Planning Board
Minutes
March 20, 2018**

Date: March 20, 2018

Place: Sandown Town Hall

Members Present: Ernie Brown – *Chairman*, John White – *Vice Chairman*, Ed Mencis – *Secretary*, Steve Meisner, Bruce Cleveland, Steve Finnegan

Members Absent, Mark Traeger – *Alternate*, *Doug Martin- Alternate*, Matthew Russell – *Alternate*, *Steve Keach- Town Engineer*

Also Present: *Melyssa Tapley- Administrative Assistant*

Opening: Mr. Brown opened the meeting at 7:04 p.m.

Mr. Brown led the pledge of allegiance.

Mr. Brown performed the roll call.

Review of the 2/20/18 Minutes

MOTION: Mr. Finnegan made a motion to approve the 2/20/18 minutes as amended.

Mr. Mencis second the motion. All in favor. The motion passed (6-0-0)

Elected Officials

Mr. Mencis made a motion that our Elected Officials remain the same for another year.

Mr. Finnegan second the motion. All in favor. Motion passed.

Mr. Brown- Chairman, Mr. Mencis- Secretary, Mr. White-Vice Chairman, Mr. Meisner-member, Mr. Finnegan-member

Correspondence

- **Letter from The State of New Hampshire Department of Environmental Services: Notice of Acceptance of Permit Application for Pheasant Run Drive and Mallard Lane, Tax map 18, Lot 1-3**
- **Letter from The State of New Hampshire Department of Environmental Services: Notice of Acceptance of Permit Application, Land Resources Management Wetlands Bureau, for Wells Village Road, Tax Map 9, Lot 14**
- **Letter from the Rockingham Planning Commission to pay the memberships dues for 2018.**

Motion: Mr. Mencis made a motion to pay the Rockingham Planning Commission membership dues for 2018. Mr. Finnegan seconded the motion. All in favor. The motion passed.

- **Revised plans and all supporting data for CMS Sullivan. Inc. Consolidation& Subdivision Application for Tax Map3, Lot 140 in Danville and Tax Map 25, Lot 74 in Sandown**
- **Wetlands Permit Application for Wells Village Road, Tax Map 9, Lot 14. To fill in 4,975 of wetlands for a proposed roadway to access a 14-lot residential subdivision.**

46 **Kelley Greene Subdivision off Wilkele Road:**

47

48 Zachary Champion- 2 Wilkele Road, came before the board with some concerns. The use
49 of Wilkele road as the only access to the subdivision. Mr. Champion also requested a
50 more updated worksheet on the work being done to the road.

51

52 Donna Hannagan- 10 Wilkele Road, came before the board with a question if they will be
53 doing work on the road before being construction on the subdivision.

54

55 Brittany Hakimi- 5 Wilkele Road, came before the board to ask if Wilkele was the only
56 option to access the subdivision.

57

58 The Board made mention that our Town Engineer Steve Keach would be able to go into
59 more detail pertaining the resident's concerns and questions. Mr. Keach was not present
60 at the meeting. The Board decided to continue the discussion about the Kelly Greene
61 Subdivision at the next meeting which is scheduled for April 17th and have Mr. Keach
62 attend the meeting to answer all the questions and concerns.

63

64 **Request for Voluntary Lot Merger**

65 Voluntary Lot Merger for Tax Map 28 Lot 88 and Tax Map 28 Lot 90, Lot Merger for 29
66 Birch Drive and 25 Birch Drive sent in by Nancey M. Lambert.

67 The Board reviewed this request at the February 20th meeting. They asked for a copy of
68 the Tax Cards and Mr. Keach's recommendation.

69 The Board was satisfied with the Tax Cards and Mr. Keach recommendation that
70 everything was set with the property to sign the Voluntary Lot Merger.

71

72 **Motion:** Mr. Cleveland made a motion to sign the Voluntary Lot Merger for Tax Map 28
73 Lot 88 and Tax Map 28, Lot 90. Lot merger for 29 Birch Drive and 25 Birch Drive. Mr.
74 Mencis second the motion. All in favor. The motion passed.

75

76 **New Business: Review of the MS4 Permit Annual Report**

77 The Board reviewed the MS4 Permit Annual Report. They are continuing the discussion
78 to the April 17th meeting and have Mr. Keach the Town Engineer review the report and
79 give his recommendations.

80

81 **Motion: To sign the updated Mylars for the Kelly Greene Subdivision**

82 Mr. Meisner made a motion to have two of the Elected Officials sign the Mylars at the
83 Town Hall not at a meeting. Mr. Finnegan seconded the motion. All in favor. The motion
84 passed.

85

86 **Motion**

87 Mr. Brown made motion to adjourn. Mr. Mencis seconded the motion. All members
88 voted unanimously in favor. The meeting ADJOURNED at 8:51 pm.

89

90 Respectfully Submitted,

91

92 Melyssa Tapley